

**CALL FOR APPLICATIONS
FOR HUNGARIAN STATE SCHOLARSHIPS
2020/2021**

Call for applications for foreigners
for **summer university courses** in the summer of 2020

AIM OF THE SCHOLARSHIP

Tempus Public Foundation offers scholarships for foreign higher education students, graduates and professionals who would like to gain further knowledge in Hungarian summer university courses.

Applications may be submitted in two ways:

- 1) **As a nominee** of the sending country's national scholarship organisation, (**based on the bilateral agreement** of the two countries, independently from the applicant's nationality) signed by the Hungarian Government or the Ministry of Human Capacities and the relevant ministry of the given country or territory are entitled to apply for scholarships defined in the work plan. Information regarding the application procedure, internal deadlines and the pre-assessment and shortlisting of applications is in the scope of duties of Tempus Public Foundation and the responsible department of the national/territorial ministry of education. Applicants need to submit an application to the sending country, as well as to Tempus Public Foundation. Applications nominated by the sending country take *priority*. As a nominee, you may apply from the following **countries**:

Bulgaria, Croatia, Czech Republic, Egypt, Greece, Japan, Poland, Slovakia, Slovenia, Ukraine.

- 2) **Independently** from the sending country's national scholarship organisation, **without being nominated** through a bilateral agreement, the **citizens of the following countries** may apply individually, directly to Tempus Public Foundation:

Albania, Argentina, Austria, Belgium, Bulgaria, Canada, Chile, Croatia, Cyprus, Czech Republic, Denmark, Egypt, Estonia, Finland, France, Germany, Greece, Iceland, India, Indonesia, Ireland, Israel, Italy, Japan, Korean Republic, Latvia, Lebanon, Lithuania, Luxembourg, Malaysia, Mexico, the Netherlands, Norway, the Philippines, Poland, Portugal, Romania, Russia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Singapore, Thailand, Turkey, UK, Ukraine, USA.

ELIGIBILITY

2020 summer courses (2-4 weeks)

Organizer institutions offer Hungarian as a foreign language, Hungarology and thematic (non-linguistic) courses for foreign (non-native Hungarian speaker) participants.

Applicants may select 3 options in order of preference from the list provided in the appendix of this Call for application and on www.tka.hu. However, the scholarship allows scholarship holders to participate only in one course. The placement of the applicants depend on the capacity of the receiving institutions, therefore applicants may be accepted in either of the institutions they selected previously, independently from their order of preference.

The following are not entitled to apply:

- Foreign citizens with an immigration/ settlement permit or in the course of applying for such a permit in Hungary
- Dual (Hungarian and other) citizens
- Foreign citizens with permanent residence in Hungary
- Foreign citizens employed on a permanent basis as defined by the Hungarian Labour Law
- Students in employment applying for part-time or correspondence study programmes,
- Holders of other types of scholarships granted by Tempus Public Foundation, the EU or the Hungarian State.

AGE LIMIT FOR APPLICANTS

Applicants must be over 18 at the time of submitting the application. There is no age limit.

FURTHER IMPORTANT INFORMATION

Only one application may be submitted to summer courses. In case of applying for more than one scholarship, the latest one will be taken into consideration. Within the application the order of preference for the chosen summer courses needs to be indicated.

During one application cycle within the bilateral state scholarship programme, beside summer courses, additional applications may be submitted for partial/semester studies, full degree studies¹ or research stay in case they do not overlap in time. Only two scholarships may be granted.

Scholarship-holders must stay in Hungary during the entire period of their studies.

¹ In case an application for full degree studies is submitted, too, summer courses can only be attended before the start of the full degree studies.

In case of receiving other **Hungarian-state or EU scholarships granted by Tempus Public Foundation for the same time period**, applicants are not eligible for the Bilateral State Scholarship.

SUBMITTING THE APPLICATION

Applicants should submit their applications **in the online system** of Tempus Public Foundation (<https://scholarship.hu>).

- Applicants should **register** online with a user ID and password.
- After registration, the CV tab should be filled in and applications documents should be attached under 'Documents to be submitted'.
- For online application, a **technical guide** can be found on our webpage (<https://tka.hu/international-programmes/4133/information-for-applicants>).

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| Deadline: Thursday, 12 March 2020, 11 pm |
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Please note that applications with formal errors and incomplete applications cannot be accepted and they will be automatically rejected.

In case of several applications, the last one will be considered as valid.

Note: Applicants applying (being nominated) under the bilateral agreement system should submit their applications and required documents to the organization responsible for scholarships in the sending relation, too. These scholarship offices or responsible ministries work with individual deadlines. Applicants are advised to contact the responsible organisation of their sending country as soon as possible so that the given relation can officially rank and nominate the applications to Tempus Public Foundation.

DOCUMENTS TO BE SUBMITTED

Applications have to include the below-listed documents.

The language of the **documents can be Hungarian, English, French or German**. If they are not written in either of these four languages, their **official Hungarian or English translations** must also be attached. (Documents with the stamp and signature of the issuing institution on letterhead can be considered as official, there is no need to have it translated by a translator office.)

1. **Application form** of Tempus Public Foundation (downloadable from the online system) ***After signing and dating the document***, it shall be uploaded scanned.
2. **Letter of motivation** – minimum 1, maximum 2 pages long
3. **Transcript of records** (original copy and its certified Hungarian or English translation)
 - for university students: copy of the transcript of records of the last completed semester
 - for graduates: copy of the highest degree/diploma of higher education.

4. **Proof of (Hungarian or English) language proficiency** required for the summer university course. In case of Hungarian courses, if the applicant has a Hungarian knowledge, it can be any type of Hungarian language exam certificate, or a formal certificate (in Hungarian or English) issued by the sending institution/workplace, foreign Hungarian Institute or a Hungarian consul, marking the level of the knowledge. Without a Hungarian knowledge: any kind of certificate of an at least B2-level English knowledge (language exam certificate, certificate issued by a language department or lectorate) because the mediatory language is English in the courses.
5. A **Letter of Recommendation** issued by a teacher of the sending higher education institution/employer (with letterhead and signature and/or stamp)

APPLICATION PROCEDURE

The Hungarian party first evaluates the applicants' eligibility, then evaluates applications nominated and ranked by partner offices, as well as individually submitted applications.

After carrying out a formal assessment by Tempus Public Foundation, formally correct applications will be evaluated professionally along the requirements listed in the Call for applications.

Preference is given to applicants **nominated by their sending relation under the bilateral agreement scheme** in the selection procedure.

Any kind of undue influence on the professional evaluation or the application procedure cause immediate exclusion from the selection procedure.

Scholarships are granted by the Board of Trustees of Tempus Public Foundation in the name of the Minister responsible for education in Hungary.

All applicants (and in case of nomination, the national/territorial partner offices, too) will be informed of the final result of the application (awarded scholarship/waiting list/rejection) electronically (in special circumstances, by post, too) by Tempus Public Foundation. At the same time successful applicants will be provided with information concerning the terms and conditions needed to organise their stay in Hungary, in May-June 2020. Tempus Public Foundation informs the host institute, as well.

There is no appeal to the decision.

FINANCIAL PROVISIONS

The scholarship is the participation fee which includes the classes, accommodation and meals.

ADDITIONAL INFORMATION ON FINANCIAL PROVISIONS

In case of receiving any **other Hungarian-state or EU scholarships** granted by Tempus Public Foundation for the same time period, applicants are not eligible for the Bilateral State Scholarship. In case scholarship holders are granted another scholarship or get any other financial support (wage) for the same scholarship period, they must withdraw their state scholarship.

The scholarship is meant to contribute to the living expenses of only one person, it does not necessarily cover all expenses during the scholarship period. There is no financial support for visa fees and any allowance for accompanying persons. Apart from the above-mentioned costs, Tempus Public Foundation cannot ensure any other allowance or support.

UTILIZATION PERIOD

Scholarships have to be implemented during the summer of 2020. The duration and length of summer university courses are predefined and cannot be changed.

POSTPONEMENT

The granted scholarship can only be used within the utilization period indicated in the call, so it cannot be postponed to the following academic year.

RESIGNATION

In case the applicant cannot or do not want to use the scholarship within the period approved by the decision of Tempus Public Foundation, it can be granted for the following academic year only by submitting a new application.

TRAVEL EXPENSES

Travel expenses to Hungary, within Hungary and back to the country of origin are not covered by Tempus Public Foundation.

THE SCHOLARSHIP AS AN INCOME

According to point 4.7. of Appendix 1 of Law CXVII of 1995, based on bilateral and multilateral international agreements, scholarships, other grants or subsidies granted to domestic and foreign individuals, within the framework of international educational and research and mobility programmes financed from EU and domestic budgets, are considered as tax-free incomes.

OBLIGATIONS OF THE SCHOLAR

Should there be any personal changes in personal data (especially change of permanent address, e-mail address, phone number), the applicant has to notify Tempus Public Foundation immediately.

ENTITLEMENT TO HEALTHCARE SERVICES

According to the rules of the European Parliament and Council Regulations 883/2004 (EC) and 987/2009 (EC), scholarship-holders who are citizens of either the European Union, EEA member countries or Switzerland are entitled to healthcare services in medical necessity during their stay in Hungary.

Healthcare services in medical necessity during their stay in Hungary are available for scholarship-holders with the European Health Insurance Card (E111). Medical necessity is determined by the physician who considers the given circumstances. Scholarship-holders should obtain the European Health Insurance Card in their home country prior to the arrival to Hungary.

Further important information: healthcare services can only be provided – according to the equal treatment principle of the European Union - by those healthcare providers that have contractual relations with the National Health Insurance Fund (NEAK). The scholarship holder has to cover the costs of those services that are provided by a private healthcare provider that has no contractual relation with NEAK.

Citizens of all other countries - who wish to stay in Hungary for more than 1 month - are covered for medical treatment in case of sudden illness by the Hungarian party. This insurance does not cover dentistry services, with the exception of urgent treatments. Health insurance covered by the Hungarian party is only available for scholarship holders under the age of 65.

Scholarship-holders staying in Hungary for less than 1 month are required to make their own arrangements for insurance coverage.

CONTACT

Address: 1077 Budapest, Kéthly Anna tér 1.

Postal address: 1438 Budapest 70, Postafiók: 508

Web: <https://tka.hu/palyazatok/3005/allamkozi-osztondijak>

E-mail address: bilateral@tpf.hu

Phone number: 06-1-237-1310

APPENDIX

List of summer course organizer institutions and short description of the courses:

<http://tka.hu/international-programmes/4133/information-for-applicants>

Decision of the Board of Trustees of Tempus Public Foundation: 12 December 2019

Publication of the Call for Application: January 2020